

Trail Committee Meeting
7:30 at Moat May 17, 2012



Attendees:

1. Jeff Allen
2. Michael Hartrich
3. Paula Churchill
4. Jana Johnson
5. John Barley
6. Nancy Cavaliere
7. Peter Minnich
8. Chris Joosen
9. Jason Hotchkiss
10. Rob Adair
11. Chris Krug
12. Chris Meier
13. Daren Morneau

Notes from shared document were distributed and Jana Johnson volunteered to conduct the meeting.

1. Liaison: discussion of duties
 - a. Reports to and attends exec committee meetings
 - b. Creates agenda,
 - c. Approves minutes of last meeting
 - d. Contacts members
 - e. Sets time and place of next meeting
2. Jana was elected to be the Liaison (Chair) of the committee
3. Discussion on how to manage and organize tasks, information and maintenance, etc.
4. Definition of basic maintenance: FS uses clipping, cleaning drainages and cutting blow downs as basic maintenance and other more major items need to go through the main office. Do we want to adopt the same definitions for other trails?
5. Discussion of creating a spreadsheet with separate worksheets for trail info, trail maint data and major maintenance. Field to use were discussed. A mock up will be created in Google docs and sent out to the group for approval.
6. Trail info fields:
 - a. Name
 - b. Location
 - c. Sanctioned (Y or N)
 - d. Stewardship Area (Eastside, West Side or Kanc)
 - e. Length
 - f. Double track, single track proportion
 - g. Landowner Entity Name
 - h. Landowner Contact
 - i. Member contact (is there a WMNEMBA member who knows the entity)
 - j. Terrain

- k. Level (some discussion on whether to adopt the definitions from existing Mtn Bike Clubs for consistency, always realizing that easy for some may not be easy for others)
 - l. Steward name
 - m. Steward contact (email or phone—we want to ask them how they would like to be contacted)
 - n. Signage-existing, needed, n/a
 - o. Priority (or usage—it was mentioned that we want to work on trails that are popular and ridden before resurrecting older trails that have been lost to logging, etc.)
 - p. notes
7. Set up Super Stewards (East, West and Kanc) so that they can oversee stewardship monthly reports and ‘poke’ anyone who is not reporting. Chris Krug for East Side, Rob for West Side, Jeff Allen (and Leo) for Kanc.
 8. Set up a reporting system for stewards to use so that it fills a spreadsheet and can be filtered for completed, not completed etc.
 - a. Trail name
 - b. Date
 - c. Maintenance Needed (they would put none if they checked it and it was OK, or tree down-chainsaw, clipping needed, etc),
 - d. Location
 - e. Completed by—this would be filled in when the work is complete
 - f. Hours- per person hours
 9. SuperStewards will use this report to plan trail maintenance days (Tuesdays and the monthly Sunday days)
 10. Discussion about what we adopt as trail maintenance guidelines—what to leave, what to clear. Chris Krug suggested cutting some in half to accommodate those who do and those who don’t want to negotiate the obstacle. We want to avoid ‘go rounds’ and keep the nature of the trail. Rob said “If it’s an obstacle that changes the nature of the trail, it should probably be taken out.”
 11. Davis Hill and Bartlett trails are shelved for now (we can list them on the trail inventory but priority would be low)
 12. Known maintenance projects:
 - a. Rec Path bridge
 - b. Red Tail reroute
 - c. Pillar to Pond-shelved for now
 - d. Carroll Reed Connection-Rob, John, Daren, Michael, Chris K, Jeff, Jason and Jana to set a meeting to flag and mark the trail—it may be the July Trail Maint Weekend (?)
 - e. June Trail Day-discussion that Super Stewards will develop a list to be able to send small teams out to various areas—one team member will be ‘experienced’ in trail work to help the others—signage is also a big job. Signage will be scheduled on the June workday
 - f. Aug date is set, but Sept date is not set. –bounced to Super Stewards for next meeting. Long bridge on electric loop needs repair, but we need to contact FS before working on it.

13. Trail stewards- Rob will contact them about their responsibilities and who their super steward is:
 - a. Monthly ride on their trail
 - b. Even if there is no maintenance needed, they need to fill out a report on the website so that we know it was checked
 - c. Rob needs to send Paula the stewards email addresses so they can be given info on the form to be used for reporting. That form will have similar fields to the FS report so it will make reporting easier.
14. Web site needs to be able to show a simple list of the simple tasks needed—clipping, tree cutting (with handsaw) and drainage. Tasks that require trail building expertise should not be listed for the general public to go out and perform.
15. Easements, MOUs, informal agreements with landowners- Chris Meier, John Barley and Rob discussed that these need to be approached carefully. Topic was shelved, but committee is aware that this will be a part of their responsibility down the road.
16. Basic info on web page about trails—this is to let general riders who go to our website to understand our position on trail respect, creating new trails, etc. We can encourage them to join our group. Chris Joosen volunteered to write the copy for that. He will send to exec committee for approval and then it will be posted on the web site
17. Adjourned at 9:20 Next meeting is the third Thursday in June (June 21), 7:30 PM at the Moats